

**MINUTES OF MEETING
BEACON LAKES
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Beacon Lakes Community Development District was held on Tuesday, February 3, 2015 at 9:28 a.m. at 12400 N.W. 22nd Street, Miami, Florida.

Present and constituting a quorum were:

Scott Gregory	Chairman
Lori Cronin	Vice Chairman
Leslie Menendez	Assistant Secretary

Also present were:

Kenneth Cassel	District Manager
Michael Pawelczyk	Attorney
Juan Alvarez	Engineer

FIRST ORDER OF BUSINESS

Roll Call

Mr. Cassel called the meeting to order and called the roll. A quorum was established.

SECOND ORDER OF BUSINESS

Public Comments

There being none, the next item followed.

THIRD ORDER OF BUSINESS

Manager's Report

A. Approval of the Minutes of the November 4, 2014 Meeting

Mr. Cassel stated each Board member received a copy of the minutes of the November 4, 2014 meeting and requested any additions, corrections or changes.

There being none,

On MOTION by Mr. Gregory seconded by Ms. Cronin with all in favor the Minutes of the November 4, 2014 Meeting were approved.
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B. Approval of the December 31, 2014 Financial Statements

Mr. Cassel presented the financial statements for the period ending December 31, 2014.

There being no questions or comments,

On MOTION by Ms. Cronin seconded by Mr. Gregory with all in favor the financial statements for the period ending December 31, 2014 were approved.

C. Records Retention Policy – Resolution 2015-1

Mr. Cassel presented Resolution 2015-1 designating a records management liaison officer and adopting a records retention schedule. He noted the District will follow the State of Florida General Records Schedule GSI-SL and designate Severn Trent as management liaison officer.

On MOTION by Ms. Cronin seconded by Mr. Gregory with all in favor Resolution 2015-1 designating a records management liaison officer and adopting a records retention schedule was adopted.

Mr. Cassel commented that a CDD email address will be required for each Board member for use in District communication. Severn Trent is working with the State to finalize this.

FOURTH ORDER OF BUSINESS Engineer’s Report

A. Capital Expense Report as of January 8, 2015

Mr. Alvarez presented an overview of the Report of Capital Expenditures to Date and Estimate to Complete the Capital Improvements Program as of January 8, 2015; a copy of which is attached for the record.

Mr. Pawelczyk asked if it was the desire of the Board to move forward with project phases that have not started, 1i and 1L.

Mr. Gregory commented the work should be eligible to be paid from bond funds.

On MOTION by Ms. Cronin seconded by Mr. Gregory with all in favor the report of capital expenditures to date as of January 8, 2015 presented by Mr. Alvarez was accepted.

FIFTH ORDER OF BUSINESS

Attorney’s Report

Mr. Pawelczyk commented the notices received regarding hearings taking place on zoning were for informational purposes.

February 3, 2015

Beacon Lakes C.D.D.

SIXTH ORDER OF BUSINESS

Supervisor's Requests


There not being any, the next item followed.

SEVENTH ORDER OF BUSINESS

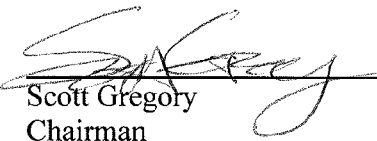
Adjournment

There being no further business,

On MOTION by Mr. Gregory seconded by Ms. Cronin with all in favor the meeting was adjourned.



Kenneth Cassel
Secretary



Scott Gregory
Chairman